



FOX THEATRE INSTITUTE SEMINAR REGISTRATION

Event Title _____ Event Date _____
Name _____
Address _____
City _____ State _____ Zip Code _____
Phone Number _____ Email Address _____
Organization _____
Position _____

Method of Payment: Circle One

Check Credit Card (Visa, Mastercard, American Express)

Credit Card Number _____

Expiration Date _____ Name of Cardholder _____

Number Registering _____

Amount Due _____

* A 5% processing fee will be added to credit card registrations

Please complete a registration form for each seminar participant

Please mail completed registration forms to: Carmie McDonald, Fox Theatre Institute, 660 Peachtree Street, NE, Atlanta, Georgia 30308 or fax to (404) 881-2028.

If you have questions, please contact Carmie McDonald at (404) 881-2107 or carmie.mcdonald@foxtheatre.org

FTI Seminar Cancellation Policy

The Fox Theatre Institute makes every effort to accommodate your scheduling conflicts. If you choose to cancel your registration for the seminar, please notify us in writing (via email, fax or U.S. mail), before 5:00 p.m., five days prior to the seminar date. A full refund will be issued, minus a 5% processing fee. No refunds will be given after this date, but registration is transferrable within the guidelines of the cancellation policy.

Failure to attend the seminar or stopping payment on a check does not constitute cancellation. A \$20 fee will be charged for returned checks and stop payments.